

# Westcreek Neighborhood Volunteer & Committee Information



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Committee Name	What is it?	How much time is required?	Sign me up!
<b>Newsletter Coordinator</b>	<p>We already have a fabulous editor...we could use a coordinator 2x per year.</p> <p>Gather articles from contributors and coordinate with editor to finalize newsletter for a final proof before publication.</p>	<p>At this time, we publish newsletters 2 x per year.</p> <p>Our wonderful newsletter editor works magic with the articles provided. The coordinator would be a huge help in organizing the process.</p>	<p>Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a></p>
<b>Newsletter Delivery</b>	<p>Distribute a few <a href="#">newsletters</a> door-to-door to your nearby residents (no knocking...just hanging on doorknobs)</p> <p>Paper newsletters help us reach all residents, especially those who are not connected to our email communication channels. By volunteering, you help the WNA realize significant savings.</p>	<p>At this time, paper newsletters are published 1-2 x per year - Helping us distribute them is good exercise for a good cause.</p>	<p>Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a></p>
<b>Westcreek Greenway</b>	<p>Get involved with the WNA's efforts to pursue City of Austin beautification grant/cost sharing efforts. Brush Country Trailhead (at Summerset Trail), greenbelt area between Brush Country/Summerset and Monterey Oaks (behind Summerset, Cana Cove, Patton ES, Small ES, etc.)</p> <p><b>A no sign up option:</b> Help with long-term maintenance of the <a href="#">Brush Country Trailhead</a> and the <a href="#">Westcreek Greenway and Pocket Park</a> (participate in weeding/mulching parties and beautification efforts).</p> <p><b>A no sign up option:</b> Donate mulch from trees being trimmed or removed from your yards – ask your tree service company if tree mulch can be donated for the trailhead area</p>	<p>Help a core group of folks who are formally planning and pursuing improvements.</p> <p><b>A no sign up option:</b> Join us for quarterly weeding/mulching parties – come &amp; go events that last around 2 hours and are planned in the mornings on weekends. Even just a little time helps!</p>	<p>Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a></p>
<b>Community Event Coordinator</b>	<p>Spring Picnic...Sound like Fun?</p> <p>Need party planner/coordinator. We provide the funds to pull it off. (Drinks/Food/Bouncy House/Music). Welcome your ideas!</p>	<p>Once per year – currently hold a spring gathering in April at Dick Nichols Park.</p> <p>May progress to more events if there is an interest.</p>	<p>Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a></p>

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<b>Garage Sale Coordinator</b>	Post announcements about the neighborhood-wide garage sale to Nextdoor and any other communication channels. As the day approaches, post on Craigslist and put out a few signs on the outside entrances to the neighborhood.	1 x per year in April (1 <sup>st</sup> weekend).	Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a>
<b>Welcoming Committee</b>	<p>We provide (and drop off to you) the Welcome Bag, already prepackaged with new neighbor literature, information and coupons.</p> <p>We provide you with an address (we try and match you up with a nearby new resident).</p> <p>All you need to do is head on over to greet the new neighbor.</p>	<p>Entirely in your hands - it can be as short as a few minutes for a friendly hello or longer if you want to chat - you may just hit it off with a new neighbor!</p> <p>Depending on new residents and number of volunteers, you could deliver 1-4 bags each quarter; however we are extremely flexible and can work around your schedule.</p>	Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a>
<b>Neighborhood Safety</b>	<p>Hold a <a href="#">National Night Out block gathering</a> (in October of every year)</p> <p><b>In early September</b>, register your party with the City of Austin to request freebies &amp; a visit from police, fire, emergency services or code compliance. (New! City's <a href="#">Online registration</a> or <a href="#">fill out an application</a> &amp; fax in to APD)</p> <p><b>A no sign up option:</b> Form a neighborhood watch web in your area -- Easy! Just reach out to your neighbors, trade phone numbers and watch out for one another &amp; let each other know if there are issues or suspicious activity;</p> <p><b>A no sign up option:</b> Report any suspicious activity to 911</p>	<p>National Night Out is once a year in early October</p> <p>Currently, the Board gives any current WNA member an HEB gift card for hosting.</p> <p>We'd love to have a volunteer to help remind neighbors that NNO registration is coming up and to communicate to neighbors about the event. It only would be a once per year volunteer effort!</p>	Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a>

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<p><b>Traffic &amp; Speed Calming</b></p>	<p><b>A no sign up option:</b> Be a pace car –model safe and legal driving – 30 mph or less, yielding to pedestrians, making a full stop at stop signs/intersections; no illegal turns, etc.</p> <p><b>A no sign up option:</b> Volunteer with Patton Elementary to be an extra helping hand for the teachers and Safety Patrol students monitoring traffic at drop-off and pick-up.</p> <p>For more information about WNA efforts to seek traffic calming, click <a href="#">here</a></p>	<p>Neighborhood Pace Car - when you have time during rush hour or busy traffic times.</p> <p>Volunteer with Patton staff - when you have time during school zone periods.</p>	<p>n/a</p>

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<p><b>WNA Board (Executive Committee)</b></p>	<p>The <a href="#">WNA Board (executive committee)</a> discusses issues and concerns, plans and carries out projects in an effort to enhance and improve the neighborhood.</p> <p>There are 7 board positions (2 year staggered terms). Terms are unlimited except for president who is limited to 2 consecutive terms.</p> <p>President - sets the monthly board meeting agendas, leads goal setting and initiatives, has authority to cosign checks.</p> <p>Vice President - has authority to cosign checks. Takes on tasks and projects of interest.</p> <p>Secretary - takes meeting minutes. Requests that the webmaster post the minutes each month.</p> <p>Treasurer - Prepares a very simple monthly and annual treasurer report. Co-signs checks. Deposits checks. Checks mail @ Old Fredericksburg post office &amp; works with board to keep roster updated.</p> <p>Members-at-large – Serves on the board in various capacities depending on interest and time.</p>	<p>Fun monthly meetings that last around 2 hours; starts at 7 pm and is always on a weekday.</p> <p>Annual meeting in mid to late January of each year.</p> <p>Work on tasks and projects of interest during the month as board member is able/time allows (individual and team projects).</p>	<p>Contact us at <a href="mailto:board@westcreekna.org">board@westcreekna.org</a></p>

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